

Highlands Community Charter and Technical Schools

Closed Board Meeting Agenda

Raley's Meeting Room, 4840 San Juan Avenue, Fair Oaks, California

Saturday, March 8, 2014

8:00 AM – 8:20 AM

Closed Session Meeting

For purposes of describing closed session items pursuant to California Government Code Section 54954.2, the agenda may describe closed sessions as provided below. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items were described in substantial compliance with this section. Substantial compliance is satisfied by including the information provided below, irrespective of its format.

A. PUBLIC EMPLOYEE SEARCH PROCESS/TIMELINE

Title: Principal

Regular Board Meeting Agenda

Raley's Meeting Room, 4840 San Juan Avenue, Fair Oaks, California

Saturday, March 1, 2014

8:25 AM – 10:00 AM

Instructions for Presentations to the Board by Students and Citizens

Highlands Community Charter School (HCCS) welcomes your participation at the schools Board Meetings. The purpose of a public meeting of the Board is to conduct the affairs of HCCS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to audience members at the door to the meeting
2. Blue "Request to Speak" cards are available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment".
3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to 2 minutes and total time allotted to non-agenda items will not exceed (20) twenty minutes. The Board

may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.

4. With regard to items that are on the agenda, you may specify that agenda item on your blue request card and you will be given an opportunity to speak for up to (5) five minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their names and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda. Once such an item is properly agendized and publically noticed, the Board can discuss, respond and possibly act on such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon 72 hour request, the school may furnish auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternatives modification of the agenda in order to participate in Board Meetings are invited to contact the Principals office.

I. PRELIMINARY

A. Call to Order

Mike Brunelle, President

B. Roll Call

Mike Brunelle, President

Director	Present	Absent
Mr. Mike Brunelle, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Lori Lee, Treasurer	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Kirk Williams, Interim Principal	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Frances Hesselbein, Director	<input type="checkbox"/>	<input type="checkbox"/>
Dr. Margot Daniels Tyler, Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Bob Presley, Director	<input type="checkbox"/>	<input type="checkbox"/>
LEA Trustee, TBA	<input type="checkbox"/>	<input type="checkbox"/>
Quorum Required:	5 of 8	

- C. **Flag Salute** **Ward Allen, Vice-President**
- D. **Reporting of Actions Taken in Closed Session** **Mike Brunelle, President**
- E. **Approve Minutes from January Board Meeting** **Mike Brunelle, President**

I. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

Items not placed on the agenda may be considered by the board only in exceptional circumstances.

II. COMMUNICATIONS

A. Public Comment

Non-agenda items: no individual presentation shall be more than (2) two minutes and the total time for this purpose will not exceed (20) twenty minutes. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

B. Board Report

Mike Brunelle, President

This is a presentation of information which has occurred since the last Board Meeting

III. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Boards vote on them. The Principal recommends approval of all the consent items.

A. 2014/15 Salary Schedules

Kirk Williams, Interim Principal

- Classified Hourly Schedule
- Certificated Teacher/Counselor Hourly Schedule
- Certificated Teacher/Counselor Salary Schedule

IV. ITEMS SCHEDULED FOR BOARD DISCUSSION

This portion of the meeting is reserved for general discussions within the board in which the board may give direction to the principal or other designee. Formal motions will generally not be taken during this portion of the meeting.

A. TRUSD Memorandum of Understanding/Petition Ward/Linda/Jacob

V. ITEMS SCHEDULED FOR ACTION

A. New Board Member Mike Brunelle
Linda Fowler

B. Education Plan Jacob Walker/Ward Allen

- i. Academics
- ii. English as a Second Language (ESL/EL)
- iii. Career and Technical Education
 - a. HD Truck/Transit Bus Driving (Class “A” and Class “B”)
 - b. Entrepreneurship
 - c. HVAC/R
 - d. Building Trades

C. Facilities Plan Linda Fowler

- Building Access
- IT/Bandwidth
- Phones – VOIP/Cellular
- Equipment/Furniture
- Build-out of Buildings C and E

D. Staffing Plan Mike Brunelle

- Staffing Calendar – Attachment A
- Principal Search Process/Timeline
- EdJoin/Craigslist

E. Funding Plan Mike Brunelle

- April 1, 2114 Deadline
- TRUSD Low Interest Loan
- Charter School Capitol

VI. Adjournment