

Highlands Community Charter and Technical Schools

Board Meeting Agenda

1333 Grand Avenue, Sacramento, CA 95838

May 05, 2016

Thursday, 3:00 PM

Agenda Publicly Posted on Tuesday, May 2, 2016 by Connie Swink

Instructions for Presentations to the Board by Parents, Students and Citizens

Highlands Community Charter School (HCCS) welcomes your participation at the schools Board Meetings. The purpose of a public meeting of the Board is to conduct the affairs of HCCS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to audience members at the door to the meeting
2. Blue "Request to Speak" cards are available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment".
3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to 2 minutes and total time allotted to non-agenda items will not exceed (20) twenty minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request card and you will be given an opportunity to speak for up to (5) five minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their names and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with guidelines in the Board Policies. Once such an item is properly on the agenda and publicly noticed, the Board can discuss, respond and possibly act on that item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon 72 hour request, the school may furnish auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternatives modification of the agenda in order to participate in Board Meetings are invited to contact the Principal's office.

I. PRELIMINARY

A. Call to Order

Chairperson

B. Roll Call

Chairperson

Trustees	Present	Absent
Ms. Sharon Rocco, Chairperson	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Matt Powers, Secretary (Board & Corporate)	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Doyle Radford, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ricky Jones, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Sonja Cameron, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
Quorum Required		3 of 5
Corporate Staff/Legal Counsel		
Mr. Ward Allen, Corporate President	<input type="checkbox"/>	<input type="checkbox"/>
Murdock Smith, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>
Tom Cregger, Legal Counsel	<input type="checkbox"/>	<input type="checkbox"/>

II. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

III. CLOSED SESSION

Chairperson

A. Anticipated Litigation – Legal Counsel

Tom Cregger

B. Pending Litigation – Legal Counsel

Tom Cregger

1. Number of Cases: Two

a. Ex parte contact with employee. Gov't. Code § 54956.9(b)(1)

b. Ongoing FPPC investigation. Govt. Code § 54956(a)

IV. OPEN SESSION

- | | |
|--|--------------------|
| A. Call to Order of Open Session | Chairperson |
| B. Flag Salute | Secretary |
| C. Reporting of Actions Taken in Closed Session | Chairperson |

V. CONSENT AGENDA ITEMS

VI. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION

- | | |
|---|------------------------|
| A. Financial Report | General Manager |
| Report on HCCTS finances and related discussion. | |
| B. General Manager Report (Academic & CTE) | General Manager |
| This is a presentation of information which has occurred since the last Board Meeting. | |
| C. General report by legal counsel | Tom Cregger |
| This is an update by legal counsel regarding any change in contracts or negotiations. | |
| a. Agenda Format | |
| b. Reasonable Health Benefits | |
| c. General information regarding contract signatories. | |
| D. ELD Report | Joel Kohlman |
| This is a multimedia presentation on student driven online and software resources that pinpoint student's strengths and weaknesses while generating grading reports including Ventures, Azar and Rosetta Stone. | |

E. Public Comment

Chairperson

VII. ITEMS SCHEDULED FOR ACTION

A. Carry over certificated staff unused sick leave - Executive Director balance from year-to-year. Carried forward from past Board Meetings:

B. Agreement with the Sacramento Employment and - Secretary and Training Agency (Workforce Agency).

C. Vehicle Report: Authorize the disposal of - Executive Director unneeded vehicles.

1. Set a ceiling amount for the Executive Director to dispose of unneeded property as surplus without separate board approval. \$500 recommended.

D. Authorize the purchase/lease or refurbishment of - Secretary vehicles and acquire new ones as needed.

E. Approve the certificated salary schedule - Executive Director for 2016-17

F. Discuss and approve board reimbursement - Executive Director policy and set amount. Suggested Amount for Trustees \$250 and Officers \$350.

G. Appoint Ward Allen as Corporate Chief Financial - Secretary Officer, as required by Secretary of State, so as to meet financial management requirement per Mechanics Bank.

H. Report on insurance change. Authorize Executive - Secretary Director to secure needed insurance, coordinate with counsel on related contracts.

I. Authorization to negotiate with Schools - Executive Director Information Systems (SIS).

VIII. ITEMS TO BE ADDED FOR NEXT MEETING

A. Strategic Plan Secretary

IX. Review Board Oversight Calendar

X. BOARD MEMBER COMMENTS AND REQUESTS Chairperson

XI. ADJOURNMENT