

# Highlands Community Charter and Technical Schools

## Board Meeting Agenda

1333 Grand Avenue, Sacramento, CA 95838

9/4/2014

Closed Session: 6:00 pm

Open Session: 6:30 pm

**Agenda Publicly Posted on 9/1/2014 by Jacob J. Walker**

### **Instructions for Presentations to the Board by Parents, Students and Citizens**

Highlands Community Charter School (HCCS) welcomes your participation at the schools Board Meetings. The purpose of a public meeting of the Board is to conduct the affairs of HCCS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to audience members at the door to the meeting
2. Blue "Request to Speak" cards are available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment".
3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to 2 minutes and total time allotted to non-agenda items will not exceed (20) twenty minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request card and you will be given an opportunity to speak for up to (5) five minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their names and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with guidelines in the Board Policies. Once such an item is properly on the agenda and publically noticed, the Board can discuss, respond and possibly act on that item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon 72 hour request, the school may furnish auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternatives modification of the agenda in order to participate in Board Meetings are invited to contact the Principal's office.

## I. PRELIMINARY

### A. Call to Order

President

### B. Roll Call

President

Director	Present	Absent
Mr. Mike Brunelle, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Linda Fowler, LEA Representative	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Murdock Smith, Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Doyle Radford, Director	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Josie Washington, Director	<input type="checkbox"/>	<input type="checkbox"/>
Quorum Required:	4 of 7	

## II. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

Items not placed on the agenda may be considered by the board only in exceptional circumstances, such as emergency situations (requiring a majority vote to consider) or when an issue came to the attention of the school subsequent to the agenda being posted (requiring a two-thirds vote to consider).

## III. CLOSED SESSION

In general, the purpose of a closed session is to avoid revealing confidential information that may, in specified circumstances, prejudice the legal or negotiating position of the agency or compromise the privacy interests of employees or students. Only items that are allowed by the Brown Act and on the agenda in accordance with Government Code Section 54954.2 may be considered in Closed Session.

### A. Conference with Real Property Negotiators **Gov. Code 54956.8**

Closed session discussion is limited to price and terms of payment for real estate.

#### 1. **Property: 2771 Grove Avenue, Sacramento, California 95815**

Agency negotiator: *Kirk Williams*

Negotiating parties: *Saint Paul Church of God in Christ*

Under negotiation: *Price and Terms of Payment*

### B. Conference with Labor Negotiators **Gov. Code 54957.6**

Closed session discussion is limited to discussions with HCCT's designated representatives regarding the salaries, salary schedules, or compensation paid in the

form of fringe benefits of its represented and unrepresented employees, and, for represented employees, any other matter within the statutorily provided scope of representation.

**1. Employment Contract for Kirk Williams**

Agency designated representatives: Mike Brunnelle

Unrepresented employee: Kirk Williams

**2. Employment Contract for Ward Allen**

Agency designated representatives: Mike Brunnelle

Unrepresented employee: Ward Allen

**3. Employment Contract for Jacob J. Walker**

Agency designated representatives: Mike Brunnelle

Unrepresented employee: Jacob J. Walker

**Note:** By HCCTS Conflict of Interest Rules, Kirk Williams, Ward Allen and Jacob J. Walker will not be present for their respective portions of the meeting.

**IV. OPEN SESSION**

- A. Call to Order of Open Session** **President**
- B. Flag Salute** **Vice-President**
- C. Reporting of Actions Taken in Closed Session** **President**
- D. Approve Minutes from Previous Board Meetings** **President**  
Approval of all prior 2014-2015 HCCTS board minutes
- E. Public Comment**  
Non-agenda items: no individual presentation shall be more than (2) two minutes and the total time for this purpose will not exceed (20) twenty minutes. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.
- F. Principal’s Report** **Principal**  
This is a presentation of information which has occurred since the last Board Meeting.

**G. Coordinators' Reports**

**Coordinators**

This is a presentation of information which has occurred since the last Board Meeting.

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will usually be no discussion of these items prior to the Boards vote on them. The Principal recommends approval of all the consent items.

**A. School Calendars**

Due to delays in starting the Community Based Education Programs, tracks D & E of the school calendar needed revision.

**VI. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION**

This portion of the meeting is reserved for general discussions within the board in which the board may give direction to the principal or other designee. Formal motions and resolutions may also be voted on during this portion of the meeting.

**A. Reimbursement Policy**

**Ward Allen**

A proposed reimbursement policy for expenditures of employees for the school

**VII. ITEMS SCHEDULED FOR ACTION**

**A. Lease of Saint Paul Church of God in Christ**

**Kirk Williams**

Contract for lease agreement of 2771 Grove Avenue, Sacramento, California 95815  
(See closed session for earlier discussion about price and terms of payment)

**B. Reciprocity of International Academic Credit Policy** **Jacob Walker**

A policy regarding the acceptance of credit from international educational institutions.

**VIII. ITEMS TO BE ADDED FOR NEXT MEETING**

This portion of the meeting is reserved for the addition of agenda items for a following board meeting by any board member. Items may also be added to the agenda by any Board Member, the Principal, or a Coordinator, at any time prior to the public posting of the agenda.

**IX. ADJOURNMENT**