



HIGHLANDS

COMMUNITY CHARTER SCHOOL

Board Members

Sharon Rocco, Matt Powers, Doyle Radford, Ricky Jones, Sonja Cameron

Executive Director/Legal Counsel

Murdock Smith, Tom Cregger

Agenda

DATE & TIME: **Thursday, February 2, 2017 @ 3:00 p.m.**

LOCATION: 1333 Grand Ave., Sacramento, CA 95838, Board Room A-2
916-844-2283

A. Call to Order & Roll Call

B. Adoption of Agenda

C. Flag Salute

D. Closed Session: 3:10 to 3:30 P.M.

Prior to the Closed Session, anyone may address the board regarding any item that is on the agenda for the Closed Session. Interested persons must submit a request, which are available in a card form, prior to commencement of the Board Meeting.. These presentations are limited to 2 minutes.

CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

1. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code § 54956.9: 1 case.

Pursuant to Government Code § 54956.9(e)(2), the case is identified as: potential contract claim by Ward Allen.

2. Personnel Matter Govt. Code § 54957(b)(1) - Public Employee Discipline/Dismissal/Release

E. Reporting of Action(s) Taken in Closed Session

Report on closed session items

Chairperson Rocco

F. Hearing of Parties Desiring to Address the Board and/or Present Petition

Anyone may address the board regarding any item that is within the board's subject matter jurisdiction. At this point on the agenda, an opportunity is provided for any individual or representative of a group to make statements to the board regarding any items not listed on the agenda. Interested persons must submit a request, which are available in a card form. The board, by law, may not take action on an item introduced during this portion of the agenda. These presentations are limited to 2 minutes, and total time allotted to non-agenda items will not exceed (20) twenty minutes.

G. Business, Action Items:

Prior to consideration of the Business, Action Items, anyone may address the board regarding any item that is on the agenda for said items. Interested persons must submit a request, which are available in a card form, prior to commencement of the Board Meeting.. These presentations are limited to 2 minutes.

1. **Independent Study Charter School**
Approval for Executive Director and, as necessary, legal counsel, to seek out and obtain authorization for an independent study charter school. Matt Powers

H. Adoption of Minutes

1. **Regular Board Meeting January 12, 2017**
Request the Board approve the Minutes of January 12, 2017 Sharon Rocco

I. Unfinished Business, Information, and Discussion

This portion of the meeting is reserved for general discussions within the board in which the board may give direction to staff. Prior to the this portion of the Board Meeting, anyone may address the board regarding any item that is on the agenda for this portion.. Interested persons must submit a request, which are available in a card form, prior to commencement of the Board Meeting.. These presentations are limited to 2 minutes.

1. **Review of the revised "Unlawful Harassment, including Sexual Harassment" – Policy**
2. **Report on status of positions:** Sharon Rocco
 - a. Coordinator of English Language Development
 - b. Coordinator of Business Services
 - c. Creation of Chief Operating Officer position, and related changes to board structure
3. **Annual Organizational meeting to select officers**
Discussion of date and format of the annual meeting, which will include the election of officers

J. Reports/Communications

Prior to the this portion of the Board Meeting, anyone may address the board regarding any item that is on the agenda for this portion.. Interested persons must submit a request, which are available in a card form, prior to commencement of the Board Meeting.. These presentations are limited to 2 minutes.

1. **General Report by Executive Director** Murdock Smith
 - a. **Review of the new employee handbook.**
 - b. **Introduction of new employees:**
James King - Custodian
Richard Henning - Community Development Liaison
Mary Rosenberry - part time ELD Teacher- Mather in the evening.
Charlene Henderson - Purchasing Generalist
Amber Kantnar - Substitute teacher

K. Board Comment

Sharon Rocco

L. Next Meeting: March 2, 2017

M. Adjournment