

Highlands Community Charter and Technical Schools

Board Meeting Agenda

1333 Grand Avenue, Sacramento, CA 95838

April 8, 2016

Friday 1:00 PM

Agenda Publicly Posted on Tuesday, April 05, 2016 by Connie Swink

Instructions for Presentations to the Board by Parents, Students and Citizens

Highlands Community Charter School (HCCS) welcomes your participation at the schools Board Meetings. The purpose of a public meeting of the Board is to conduct the affairs of HCCS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to audience members at the door to the meeting
2. Blue "Request to Speak" cards are available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment".
3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to 2 minutes and total time allotted to non-agenda items will not exceed (20) twenty minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request card and you will be given an opportunity to speak for up to (5) five minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their names and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with guidelines in the Board Policies. Once such an item is properly on the agenda and publicly noticed, the Board can discuss, respond and possibly act on that item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon 72 hour request, the school may furnish auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternatives modification of the agenda in order to participate in Board Meetings are invited to contact the Principal's office.

I. PRELIMINARY

A. Call to Order

Chairperson

B. Roll Call

Chairperson

Title:	Present	Absent
Ms. Sharon Rocco, Chairperson (Presiding)	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Matt Powers, Secretary		
Mr. Doyle Radford, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ricky Jones, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Sonja Cameron, Trustee	<input type="checkbox"/>	<input type="checkbox"/>
Murdock Smith, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>
Tom Cregger, Legal Counsel	<input type="checkbox"/>	<input type="checkbox"/>
Ward Allen, Corporate President	<input type="checkbox"/>	<input type="checkbox"/>
Quorum Required:	3 of 5	

II. CLOSED SESSION

Chairperson

In general, the purpose of a closed session is to avoid revealing confidential information that may, in specified circumstances, prejudice the legal or negotiating position of the agency or compromise the privacy interests of employees or students. Only items that are allowed by the Brown Act and on the agenda in accordance with Government Code Section 54954.2 may be considered in Closed Session.

A. Actual and Anticipated Litigation – Legal Counsel

Tom Cregger

1. Number of Cases: Three

a. Ongoing FPPC matter. Gov’t Code § 54956.9(a)

b. Ongoing Grand Jury Investigation . Gov’t Code § 54956.9(a)

c. Ex Parte Contact by Attorney Timothy Cary Gov’t Code §54956.9(b)(1)

B. Public Employee Discipline/Dismissal/Release (Gov't. Code Sec. (54957(b)(1) 1 Item

III. RECONVENE TO OPEN SESSION

Secretary

In general, the purpose of a closed session is to avoid revealing confidential information that may, in specified circumstances, prejudice the legal or negotiating position of the agency or compromise the privacy interests of employees or students. Only items that are allowed by the Brown Act and on the agenda in accordance with Government Code Section 54954.2 may be considered

A. Call to Order

Chairperson

B. Flag Salute

Secretary

C. Reporting of Actions Taken in Closed Session

Chairperson

IV. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will usually be no discussion of these items prior to the Board's vote on them. The Principal recommends approval of all the consent items.

V. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION

This portion of the meeting is reserved for general discussions within the board in which the board may give direction to the principal or other designee. Formal motions and resolutions may also be voted on during this portion of the meeting.

A. Academic Coordinator Presentation

Jacob Walker

This is a presentation of information which has occurred since the last Board Meeting.

- Status of teacher/performance/evaluation
- Academic programs/development
- Teacher certification/equivalency
- Other Academic Coordinator activities

B. Financial Report **Executive Director**

Report on HCCTS Finance, discussion and possible action.

C. Executive Director Report (Academic & CTE) **Executive Director**

This is a presentation of information which has occurred since the last Board Meeting.

D. General report by legal counsel **Tom Cregger**

1. Proposed Policy on Disposal of Surplus Property
2. Proposed Policy on Reimbursement of Expenses to the Board

E. School Administrator Qualifications

This is a time allotted to determine the qualifications needed for School Administrators.

F. Public Comment **Chairperson**

Non-agenda items: no individual presentation shall be more than (2) two minutes and the total time for this purpose will not exceed (20) twenty minutes. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

VI. ITEMS SCHEDULED FOR ACTION

This portion of the meeting is reserved for general discussions within the board in which the board may give direction to staff. Formal motions, action and resolutions may also be voted on during this portion of the meeting.

A. Carried forward from the last Board Meeting: Carry over certificated staff unused sick leave balance from year to year.

B. Governance; Board Vacancy, Officers, Board Development and Training and Responsibilities

C. Carried Forward from the last Board Meeting: The Strategic Plan Firm to do the Coordinator evaluations.

D. Vehicle Report: Authorize the disposal of un-needed vehicles.

E. Authorize the purchase/lease or refurbishment of vehicles and acquire new ones as needed.

VII. ITEMS TO BE ADDED FOR NEXT MEETING

This portion of the meeting is reserved for the addition of agenda items for a following board meeting by any board member. Items may also be added to the agenda by any Board Member, Executive Director a Coordinator, at any time prior to the public posting of the agenda.

**VIII. Review Board Oversight Calendar
Chairperson**

Chairperson

IX. BOARD MEMBER COMMENTS AND REQUESTS

Chairperson

This is an opportunity for Board Members to give comments and staff direction.

X. ADJOURNMENT