

# Highlands Community Charter and Technical Schools

## Regular Board Meeting Agenda

1333 Grand Avenue, Sacramento, CA 95838

6/19/2014, 6:00 PM

**Agenda Publicly Posted on 6/16/2014**

### **Instructions for Presentations to the Board by Parents, Students and Citizens**

Highlands Community Charter School (HCCS) welcomes your participation at the schools Board Meetings. The purpose of a public meeting of the Board is to conduct the affairs of HCCS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to audience members at the door to the meeting
2. Blue "Request to Speak" cards are available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment".
3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to 2 minutes and total time allotted to non-agenda items will not exceed (20) twenty minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request card and you will be given an opportunity to speak for up to (5) five minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their names and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with guidelines in board policies. Once such an item is properly agendaized and publically noticed, the Board can discuss, respond and possibly act on such an item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon 72 hour request, the school may furnish auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternatives modification of the agenda in order to participate in Board Meetings are invited to contact the Principals office.

**I. PRELIMINARY**

**A. Call to Order** **President**

**B. Roll Call** **President**

Director	Present	Absent
Mr. Mike Brunelle, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Linda Fowler, LEA Representative	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Murdock Smith, Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Doyle Radford, Director	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Josie Washington, Director	<input type="checkbox"/>	<input type="checkbox"/>
Quorum Required:	4 of 7	

**C. Flag Salute** **Vice-President**

**II. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION**

Items not placed on the agenda may be considered by the board only in exceptional circumstances, such as emergency situations (requiring a majority vote to consider) or when an issue came to the attention of the school subsequent to the agenda being posted (requiring a two-thirds vote to consider).

**III. CLOSED SESSION**

In general, the purpose of a closed session is to avoid revealing confidential information that may, in specified circumstances, prejudice the legal or negotiating position of the agency or compromise the privacy interests of employees or students. Some of the common types of discussions that are allowed in closed session include: license and permit determinations, real property negotiations, existing or anticipated litigation, liability claims, threats to security, public employee appointments, evaluations and discipline, labor negotiations, and suspension or discipline of a student.

For purposes of describing closed session items pursuant to California Government Code Section 54954.2, the agenda must give a brief description of items, including the specific statutory exemption allowing it to be discussed in closed session. No legislative body or elected official shall be in violation of Section 54954.2 or 54956 if the closed session items were described in substantial compliance with this section. Substantial compliance is satisfied by including the information provided below, irrespective of its format.

**A. Conference with Real Property Negotiators** **Gov. Code 54956.8**

Closed session discussion is limited to price and terms of payment for real estate.

**1. Property: 1333 Grand Avenue**

Agency negotiator: *Ward Allen and Jacob Walker*

Negotiating parties: *Twin Rivers Unified School District*

Under negotiation: *Price and Terms of Payment*

**B. Public Employee Appointment(s)** **Gov. Code 54957**

**1. Title: Consultant – Curriculum**

**2. Title: Consultant – Curriculum**

**3. Title: High School and Student Services Counselor**

**4. Title: School Secretary**

**IV. COMMUNICATIONS**

**A. Reporting of Actions Taken in Closed Session** **President**

**B. Approve Minutes from Previous Board Meeting** **Secretary**

Approval and/or re-approval of minutes for 3/8/2014, 3/22/2014, 3/29/2014, 4/5/2014, 5/8/2014, 5/13/2014, and 5/22/2014 Board Meetings.

**C. Public Comment**

Non-agenda items: no individual presentation shall be more than (2) two minutes and the total time for this purpose will not exceed (20) twenty minutes. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

**D. Program Reports** **Coordinators**

A report about the status of starting the CTE, Academic, and English Language Development programs.

**V. CONSENT AGENDA ITEMS**

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will be no discussion of these items prior to the Boards vote on them. The Principal recommends approval of all the consent items.

- A. Approval of Assignment of the Principal as the "Custodian of Record" for Live Scan results**
- B. Approval of Job Descriptions**
  - Academic Teacher
  - Career Academic Teacher
- C. Approval of an update to the Master Schedule**

**VI. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION**

At the discretion of the board, any item may have a motion or resolution approved.

- A. Charter School Capitol** **Jonelle Godfry**  
At 7:00 pm, Information will be shared with the board about Charter School Capitol, and their program to have short-term loans to the school.
- B. Legislation Status** **Vice-President**  
Update and discussion about the Education Omnibus Trailer Bill
- C. Nomination of Board Members and Board Size** **Secretary**  
A discussion about the process of nominating board members, and how big the board should be
- D. Local Control Accountability Plan (LCAP)** **Secretary**  
Proposed LCAP meeting on June 12, 2014; discussion of needs for the meeting
- E. State Disability Insurance** **Secretary**  
Discussion of whether HCCTS should use State Disability Insurance, or to offer staff an optional plan such as Aflac, American Fidelity, etc.

**VII. ITEMS SCHEDULED FOR ACTION**

- A. STRS Resolution** **Secretary**  
Approval of resolution to join the California State Teachers Retirement System (STRS)
- B. Acknowledgement Resolution** **Secretary**  
Resolution for the sale of receivables to Charter School Capital, to be used as a loan to Highlands Community Charter School.

## **VIII. ITEMS TO BE ADDED FOR NEXT MEETING**

This portion of the meeting is reserved for the addition of agenda items for a following board meeting by any board member. Items may also be added to the agenda by any Board Member, the Principal, or a Coordinator, at any time prior to the public posting of the agenda.

## **IX. ADJOURNMENT**