

Highlands Community Charter and Technical Schools

Board Meeting Agenda

1333 Grand Avenue, Sacramento, CA 95838

7/17/2014

Closed Session: 6:00 PM

Open Session: 6:30 PM

Agenda Publicly Posted on 7/14/2014 by Jacob J. Walker

Instructions for Presentations to the Board by Parents, Students and Citizens

Highlands Community Charter School (HCCS) welcomes your participation at the schools Board Meetings. The purpose of a public meeting of the Board is to conduct the affairs of HCCS in public. We are pleased that you are in attendance and hope that you will visit these meetings often. Your participation assures us of continuing community interest in our school. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to audience members at the door to the meeting
2. Blue "Request to Speak" cards are available to all audience members who wish to speak on any agenda item or under the general category of "Public Comment".
3. "Public Comment" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to 2 minutes and total time allotted to non-agenda items will not exceed (20) twenty minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
4. With regard to items that are on the agenda, you may specify that agenda item on your blue request card and you will be given an opportunity to speak for up to (5) five minutes when the Board discusses that item.
5. When addressing the Board, speakers are requested to state their names and address from the podium and adhere to the time limits set forth.
6. Citizens may request that a topic related to school business be placed on a future agenda in accordance with guidelines in the Board Policies. Once such an item is properly on the agenda and publically noticed, the Board can discuss, respond and possibly act on that item.
7. In compliance with the Americans with Disabilities Act (ADA) and upon 72 hour request, the school may furnish auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternatives modification of the agenda in order to participate in Board Meetings are invited to contact the Principal's office.

I. PRELIMINARY

A. Call to Order

President

B. Roll Call

President

Director	Present	Absent
Mr. Mike Brunelle, President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Linda Fowler, LEA Representative	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Murdock Smith, Director	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Doyle Radford, Director	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Josie Washington, Director	<input type="checkbox"/>	<input type="checkbox"/>
Quorum Required:	4 of 7	

II. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

Items not placed on the agenda may be considered by the board only in exceptional circumstances, such as emergency situations (requiring a majority vote to consider) or when an issue came to the attention of the school subsequent to the agenda being posted (requiring a two-thirds vote to consider).

III. CLOSED SESSION

In general, the purpose of a closed session is to avoid revealing confidential information that may, in specified circumstances, prejudice the legal or negotiating position of the agency or compromise the privacy interests of employees or students. Only items that are allowed by the Brown Act and on the agenda in accordance with Government Code Section 54954.2 may be considered in Closed Session.

A. Conference with Real Property Negotiators **Gov. Code 54956.8**

Closed session discussion is limited to price and terms of payment for real estate.

1. **Property: 1333 Grand Avenue, Sacramento, CA 95838**

Agency negotiator: *Ward Allen*

Negotiating parties: *Twin Rivers Unified School District*

Under negotiation: *Price and Terms of Payment*

2. **Property: 1951 Bell Ave, Sacramento, CA 95838**

Agency negotiator: *Ward Allen*

Negotiating parties: *Senior Gleaners*

Under negotiation: *Price*

IV. OPEN SESSION

A. Call to Order of Open Session **President**

B. Flag Salute **Vice-President**

C. Reporting of Actions Taken in Closed Session **President**

D. Approve Minutes from Previous Board Meeting **President**

Approve minutes from July 3, 2014. Approve modifications to past agenda and minutes at the request of Charter School Capital.

E. Public Comment

Non-agenda items: no individual presentation shall be more than (2) two minutes and the total time for this purpose will not exceed (20) twenty minutes. Ordinarily, Board Members will not respond to presentations and no action can be taken. However, the Board may give direction to staff following a presentation.

F. Principal's Report / Financial Report **Principal**

This is a presentation of information which has occurred since the last Board Meeting, including information about the CDS Code and Charter School Capital's Funding Estimate.

G. Coordinators' Report **Coordinators**

This is a presentation of information which has occurred since the last Board Meeting, including about curriculum, progress towards having classes ready, enrollments, and inventory of equipment, and purchasing of new materials and equipment. Information will also be presented about new opportunities with the CBEEd program.

V. CONSENT AGENDA ITEMS

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board Member for further discussion or removed from the agenda, there will usually be no discussion of these items prior to the Boards vote on them. The Principal recommends approval of all the consent items.

A. Inventory List from Twin Rivers

Twin Rivers conducted an inventory of their equipment at Grand Avenue, except from Buildings H and K (which are still being inventoried). This agenda item acknowledges that inventory.

B. Truck Driving Instructional Para-Educator Job Description

The job description for the Truck Driving Instructional Para-Educator

VI. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION

This portion of the meeting is reserved for general discussions within the board in which the board may give direction to the principal or other designee. Formal motions and resolutions may also be voted on during this portion of the meeting.

A. Teacher Employment Agreement Principal/Teachers

A discussion and potential vote on the employment agreement / contract to offer to teachers.

B. Employee Salary Schedule Principal

A discussion and potential vote on a revised employee salary schedule.

C. Logo Principal

A discussion of what the board would like to see in its logo for the school.

VII. ITEMS SCHEDULED FOR ACTION

A. 403b Plan Principal

A discussion and decision for a board resolution regarding the 403(b) Plan Compliance and Administration Program.

VIII. ITEMS TO BE ADDED FOR NEXT MEETING

This portion of the meeting is reserved for the addition of agenda items for a following board meeting by any board member. Items may also be added to the agenda by any Board Member, the Principal, or a Coordinator, at any time prior to the public posting of the agenda.

IX. ADJOURNMENT