

Highlands Community Charter and Technical Schools

Special Board Meeting Minutes

1333 Grand Ave. , Sacramento, CA 95821

November 17, 2016

Board Policy Regarding Board Minutes:

The minutes of open session meetings of the Board record all motions, show the names of Board members making and seconding motions and state the vote upon the motion. The open session minutes also record all resolutions, the recommendations of the administration and the substance of the Board's discussion or the substance of statements pertinent to Board's business made by members of the staff or public. The minutes follow a generally accepted pattern in form.

The original copy of the open session minutes are signed by the Secretary of the Board and approved by the Board. Original minutes are bound in chronological order, volumed by fiscal year and paged consecutively. The following documents are bound with the official minutes and referred to in the text of the minutes to which they apply:

- Original copies of all resolutions unless required by other agencies, in which case photocopies of the originals may be substituted
- Original copy of all budget transfers
- Copies of any document determined by the Board of Trustees to be attached to the official minutes
- Other documents which, in the opinion of the Secretary, are necessary to fully substantiate or record Board of Trustee action.

In addition to the official minutes, an additional copy of all minutes and attached documents are maintained in the office of the Secretary of the Board. This set of minutes is bound, indexed by those categories detailed above and by subject. The bound minutes and accompanying documents are open to public scrutiny within the boundaries of the law.

Pledge of Accuracy

As the Secretary of Highlands Community Charter School, the following minutes are to the best of my knowledge accurate and sufficiently complete to represent what occurred at the board meeting.



Signature



Date



HIGHLANDS

COMMUNITY CHARTER SCHOOL

Board of Trustees

Sharon Rocco, Matt Powers, Doyle Radford, Ricky Jones, Sonja Cameron

Executive Director/Legal Counsel

Murdock Smith, Tom Cregger

SPECIAL BOARD MEETING MINUTES

DATE & TIME: **Thursday, November 17, 2016 @ 3:00 p.m.**

LOCATION: 1333 Grand Ave, Sacramento, CA 95838, Board Room A-2
916-844-2283

A. Call to Order & Roll Call: Meeting was called to order by Sharon Rocco at 3:03 P.M.
Trustees Present: Sharon Rocco, Matt Powers, Doyle Radford, Ricky Jones,
Trustee Sonja Cameron participated by phone from: 10 Montilla Circle, Sacramento, CA 95835

B. Adoption of Agenda

Approved as Presented

Motion: Sonja Cameron

Second: Doyle Radford

Vote: Motion carries

C. Flag Salute Led by all of our Veterans

D. Hearing of Parties Desiring to Address the Board and/or Present Petition

Anyone may address the board regarding any item that is described on the agenda. Only matters on the agenda may be addressed. These presentations are limited to 2 minutes.

E. Closed Session: 3:08 P.M.

1. Anticipated Litigation Gov't. Code § 54956.9(b)(1)(3)(A)

F. Reporting of Action(s) Taken in Closed Session

Chairperson Rocco

1. Meeting Reconvened to open session at 3:48 P.M.
2. Report on closed session items

A. Information was received from Legal counsel and direction was given on all items.

No action was taken

G. Business, Action Items

1. Adoption of a resolution approving issuance of 2016 Revenue Anticipation Notes, Series A, in an aggregate principal amount not to exceed \$3,000,000.00, and to authorize the Executive Director to execute all necessary documents. The resolution will be the final approval of the matter. Copies of the resolution will be available at the meeting.

Approved the motion to adopt the resolution approving issuance of 2016 Revenue Anticipation Notes, Series A, in an aggregate principal amount not to exceed \$3,000,000.00, and to authorize the Executive Director to execute all necessary documents. The resolution will be the final approval of the matter.

Motion: Matt Powers

Second: Doyle Radford

Vote: Motion carries

H. Adjournment

Meeting was adjourned at 3:57 P.M.