

Highlands Community Charter and Technical Schools

Special Board Meeting Minutes

1333 Grand Avenue, Sacramento, CA 95838

August 21, 2014

Board Policy Regarding Board Minutes:

The minutes of open session meetings of the Board record all motions, show the names of Board members making and seconding motions and state the vote upon the motion. The open session minutes also record all resolutions, the recommendations of the administration and the substance of the Board's discussion or the substance of statements pertinent to Board's business made by members of the staff or public. The minutes follow a generally accepted pattern in form.

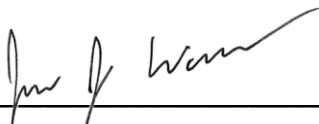
The original copy of the open session minutes are signed by the Secretary of the Board and approved by the Board. Original minutes are bound in chronological order, volumned by fiscal year and paged consecutively. The following documents are bound with the official minutes and referred to in the text of the minutes to which they apply:

- Original copies of all resolutions unless required by other agencies, in which case photocopies of the originals may be substituted
- Original copy of all budget transfers
- Copies of any document determined by the Board of Trustees to be attached to the official minutes
- Other documents which, in the opinion of the Secretary, are necessary to fully substantiate or record Board of Trustee action.

In addition to the official minutes, an additional copy of all minutes and attached documents are maintained in the office of the Secretary of the Board. This set of minutes is bound, indexed by those categories detailed above and by subject. The bound minutes and accompanying documents are open to public scrutiny within the boundaries of the law.

Pledge of Accuracy

As the Secretary of Highlands Community Charter School, the following minutes are to the best of my knowledge accurate and sufficiently complete to represent what occurred at the board meeting.



Signature

October 10, 2014

Date of Approval

I. PRELIMINARY

A. Call to Order

President

Meeting was called to order at 8:14 PM

B. Roll Call

Director	Present	Absent
Mr. Mike Brunelle, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Linda Fowler, LEA Representative	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Murdock Smith, Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Dr. Doyle Redford, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Josie Washington, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Quorum Required:	5	Of 7

II. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

No non-scheduled items were brought up.

III. CLOSED SESSION

Closed session did not take place at this Board Meeting.

IV. OPEN SESSION

A. Call to order of Open Session

President

Open Session was called to order at 8:14 PM

B. Flag Salute

President

C. Public Comment

No public comment was discussed in this Special Board Meeting.

V. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION

A. Modular Classrooms

Ward Allen

The following was a vote to choose Williams Scottsman, Inc. over Designed Mobile System Industries, Inc. for the lease and install of our modular classrooms at the Senior Gleaners location.

Director	Order	Aye	Noe	Abstain	Absent
Mr. Mike Brunelle	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ms. Linda Fowler		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Murdock Smith		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mr. Doyle Radford		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Josie Washington		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Total		5	0	0	2

B. Financial Transactions

Kirk Williams

A discussion about the surplus purchases from the Department of General Services took place. Kirk asked DGS about the re-sale of surplus items and as long as they are State and not Federal items, we can re-sell. The bicycles bought from surplus, should be given to students as-is with a signature releasing the school of any liability. Also, it was discussed about the ways the Charter School lending money to the Technical School.

VI. ITEMS TO BE ADDED FOR NEXT MEETING

Items to be discussed next meeting can be found on the Regular Board Meeting Agenda.

VII. ADJOURNMENT

The board adjourned at 8:26 PM