

Highlands Community Charter and Technical Schools

Board Meeting Minutes

Raley's, 4840 San Juan Avenue, Fair Oaks, California
Saturday July 6, 2013, 4:00 PM

Board Policy Regarding Board Minutes:

The minutes of open session meetings of the Board record all motions, show the names of Board members making and seconding motions and state the vote upon the motion. The open session minutes also record all resolutions, the recommendations of the administration and the substance of the Board's discussion or the substance of statements pertinent to Board's business made by members of the staff or public. The minutes follow a generally accepted pattern in form.

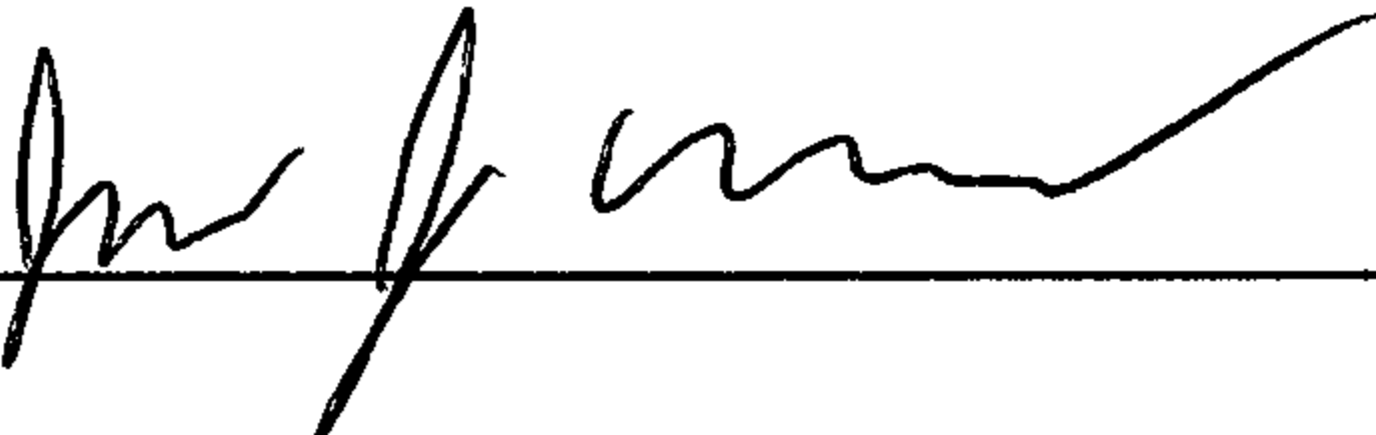
The original copy of the open session minutes are signed by the Secretary of the Board and approved by the Board. Original minutes are bound in chronological order, volumed by fiscal year and paged consecutively. The following documents are bound with the official minutes and referred to in the text of the minutes to which they apply:

- Original copies of all resolutions unless required by other agencies, in which case photocopies of the originals may be substituted
- Original copy of all budget transfers
- Copies of any document determined by the Board of Trustees to be attached to the official minutes
- Other documents which, in the opinion of the Secretary, are necessary to fully substantiate or record Board of Trustee action.

In addition to the official minutes, an additional copy of all minutes and attached documents are maintained in the office of the Secretary of the Board. This set of minutes is bound, indexed by those categories detailed above and by subject. The bound minutes and accompanying documents are open to public scrutiny within the boundaries of the law.

Pledge of Accuracy

As the Secretary of Highlands Community Charter School, the following minutes are to the best of my knowledge accurate and sufficiently complete to represent what occurred at the board meeting.



Signature

8-4-2013

Date Approved

I. PRELIMINARY

A. Call to Order

Meeting was called to order by the President at 4:07 PM

B. Roll Call

Director	Present	Absent
Mr. Mike Brunelle, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Lori Lee, Treasurer	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Kirk Williams, Interim Principal	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Frances Hesselbein, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Margot Daniels Tyler, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Bob Presley, Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
LEA Trustee, TBA	<input type="checkbox"/>	<input type="checkbox"/>
Quorum:	5 of 8	

C. Flag Salute

A quick flag salute was conducted by Mike Brunelle

D. Reporting of Actions Taken in Closed Session

During closed session there was discussion about the negotiations with Delta Charter School to run under their program for the first year.

During closed session the following motion was voted on:

It is recommended that an MOU be pursued between all appropriate parties to obtain the use of the Grand Avenue Center for adult education services.

Motion: Ward Allen Action: Approved

Second: Jacob Walker Vote: 5 Yes / 0 No / 3 Absent

E. Approve Minutes from Previous Board Meeting

It is recommended that the Board approve Minutes from 6/1/2013

Motion: Ward Allen Action: Approved

Second: Kirk Williams Vote: 5 Yes / 0 No / 3 Absent

Corrections: None

NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

Items not placed on the original agenda may be considered by the board only in exceptional circumstances. During the meeting no such circumstances and resulting items existed.

II. COMMUNICATIONS

A. Public Comment:

No Public Comment Existed

B. Principal/Financial Report

Kirk Williams briefly discussed how the recent phone conference and extra research done by Young, Minney, and Corr increased the bill by about \$2,000, and that we currently do not still have a source of revenue to pay the bill. Jacob Walker discussed how he still plans to cover part of the bill out of his personal funds.

C. Board Report

Mike Brunelle did not have a board report to make.

III. CONSENT AGENDA ITEMS

A. Approval of Non-Pulled Consent Agenda Items

It is recommended that all consent agenda items from the 7/6/2013 agenda be approved.			
Motion:	<u>Kirk Williams</u>	Action:	<u>Approved</u>
Second:	<u>Ward Allen</u>	Vote:	<u>5 Yes / 0 No / 3 Absent</u>

A. Pulled Consent Agenda Items

No consent agenda items were pulled by board members

IV. ITEMS SCHEDULED FOR ACTION

A. Petition – Twin Rivers Unified School District

B. Petition – Sacramento City Unified School District

Kirk Williams discussed how these items were placed on the Agenda previous to recent meetings with Delta and also before the realization that with California deadlines these petitions could not result in starting the charter school this coming school year. Mike Brunelle suggested tabling the topics, revisiting them only if they seem necessary for the 2013-2014 school year. This was agreed to by general consent of the board.

C. Corporate Name Change

Jacob Walker discussed the email that he had sent to the board about why changing the name of the non-profit corporation to "Highlands Community Charter and Technical Schools" would be beneficial. The following is the relevant excerpt from that email:

Before submitting any more charter petitions, MOUs, contracts, etc. I want to recommend that we change the corporate name to "Highlands Community Charter and Technical Schools" I think this is critical so that we clearly show that our nonprofit organization will be overseeing both, and that we can easily separate out when we are referring to the full organization (Highlands Community Charter and Technical Schools), when we are just referring to the public charter (Highlands Community Charter School) or just referring to the nonprofit postsecondary school (Highlands Community Technical School).

Mike Brunelle discussed how it is important to get the name right and then not to change it. Kirk Williams emphasized that this was exactly why we need to make this change now before doing any contracts, MOUs, etc. Ward said he could change all the paperwork and re-file them on Monday.

It is recommended that the non-profit corporation be changed to: "Highlands Community Charter and Technical Schools" from the previous name of "Highlands Community Charter School"			
Motion:	<u>Jacob Walker</u>	Action:	<u>Approved</u>
Second:	<u>Ward Allen</u>	Vote:	<u>5 Yes / 0 No / 3 Absent</u>

V. ITEMS SCHEDULED FOR INFORMATION

A. 5 Year Strategic Plan

Jacob Walker discussed a proposed 5-year plan. There seemed to be general consent about the plan being good, and that it should be on the next board meeting's agenda to be voted on.

VI. ADJOURNMENT

The board adjourned at 5:08 pm