

Highlands Community Charter and Technical Schools

Special Board Meeting Minutes

1333 Grand Avenue, Sacramento, CA 95838

6/26/2014

Board Policy Regarding Board Minutes:

The minutes of open session meetings of the Board record all motions, show the names of Board members making and seconding motions and state the vote upon the motion. The open session minutes also record all resolutions and the recommendations of the administration. The minutes follow a generally accepted pattern in form.

The original copy of the open session minutes are signed by the Secretary of the Board and approved by the Board. Original minutes are bound in chronological order, volumed by fiscal year and paged consecutively. The following documents are bound with the official minutes and referred to in the text of the minutes to which they apply:

- Original copies of all resolutions unless required by other agencies, in which case photocopies of the originals may be substituted
- Original copy of all budget transfers
- Copies of any document determined by the Board of Trustees to be attached to the official minutes
- Other documents which, in the opinion of the Secretary, are necessary to fully substantiate or record Board of Trustee action.

In addition to the official minutes, an additional copy of all minutes and attached documents are maintained in the office of the Secretary of the Board. This set of minutes is bound, indexed by those categories detailed above and by subject. The bound minutes and accompanying documents are open to public scrutiny within the boundaries of the law.

Pledge of Accuracy

As the Secretary of Highlands Community Charter School, the following minutes are to the best of my knowledge accurate and sufficiently complete to represent what occurred at the board meeting.



Signature

7/3/2014

Date Approved

I. PRELIMINARY

A. Call to Order

President

The meeting was called to order at 6:03 PM

B. Roll Call

President

Director	Present	Absent
Mr. Mike Brunelle, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Ward Allen, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Jacob J. Walker, Secretary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Linda Fowler, LEA Representative	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Murdock Smith, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Doyle Radford, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ms. Josie Washington, Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Quorum Required:	4 of 7	

II. NON-SCHEDULED ITEMS REQUIRING IMMEDIATE ACTION

No non-scheduled items were brought up.

III. CLOSED SESSION

The following items were considered, and if voted on then reported out in Open Session:

A. Conference with Real Property Negotiators **Gov. Code 54956.8**

Closed session discussion is limited to price and terms of payment for real estate.

1. **Property: 1333 Grand Avenue, Sacramento, CA 95838**

Agency negotiator: *Ward Allen and Jacob Walker*

Negotiating parties: *Twin Rivers Unified School District*

Under negotiation: *Price and Terms of Payment*

No action was taken

2. **Property: 3701 Dudley Blvd. McClellan, CA 95652**

Agency negotiator: *Ward Allen*

Negotiating parties: *Sacramento Regional Transit District*

Under negotiation: *Price and Terms of Payment*

No action was taken

B. Public Employee Appointment(s)

Gov. Code 54957

1. Title: Transition Specialist

The following was the vote to hire Lee Farrand in the position of Transition Specialist, starting at the first or second level of the salary scale, at the principal’s discretion

Director	Order	Aye	Noe	Abstain	Absent
Mike Brunelle		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward Allen	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jacob J. Walker	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Fowler		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Murdock Smith		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doyle Radford		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Josie Washington		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total		4	0	0	3

IV. OPEN SESSION

A. Call to Order of Open Session

President

Open session was called to order at 6:25 pm

B. Flag Salute

Vice-President

C. Reporting of Actions Taken in Closed Session

President

Closed session items were reported out to, as listed earlier in the agenda.

D. Public Comment

1. Matt Powers

Matt Powers shared how he had talked with Tim Polosick about getting a tour of the women’s facility at Folsom Prison, and said that if anyone on the board is interested in taking a tour, we should contact him.

E. Principal’s Report

Principal

Kirk talked about employee benefits. Since classified employees cannot have PERS, we can get them a 401a, which is generally for public employees, through the same organization that we work with for STRS. Kirk also shared about 403b Comply, which can add on to STRS or 401a. 403b has 3 options, including ones where a \$2 per month fee is paid by either the employer or employee, that has the widest selection of plans, or the option to not have a fee, but that this has a more narrow selection of plans, and the return on investment might be lower due to the companies absorbing that cost.

V. CONSENT AGENDA ITEMS

The following was the vote to approve all Consent Agenda Items:

Director	Order	Aye	Noe	Abstain	Absent
Mike Brunelle		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward Allen	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jacob J. Walker		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Fowler		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Murdock Smith		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doyle Radford		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Josie Washington	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total		0	0	0	3

A. Charter School Capital Acknowledgement Resolution

VI. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION

A. Potentially Joining a SELPA Jacob J. Walker

This was tabled.

B. Postponing Truck Driving Start to August 18 Ward Allen

Ward explained that while the initial ELD course is still scheduled to start on July 1, the plan is to now have Truck Driving set back to the originally planned date of August 18.

C. July 1 Deadlines Kirk Williams

Kirk shared that if we want to have any chance of getting good teachers for the following year, that we need to post for these jobs as soon as possible, and that teachers generally look on Ed-Join. During the brief discussion, direction was given to Mike and Linda to look for retired teachers who might be interested in teaching part time.

In addition the motion was made to immediately post for teacher positions on Ed-Join, with the following vote:

Director	Order	Aye	Noe	Abstain	Absent
Mike Brunelle		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward Allen	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jacob J. Walker		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Fowler		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Murdock Smith		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doyle Radford		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Josie Washington	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total		4	0	0	3

VII. ITEMS SCHEDULED FOR ACTION

A. Budget Ratification

Principal

Due to a small quorum, it was decided by the board that a more detailed presentation of the budget should occur at the next regular board meeting.

The following vote was taken to approve the 2014-2015 budget for submission to Twin Rivers Unified School District:

Director	Order	Aye	Noe	Abstain	Absent
Mike Brunelle		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ward Allen	Second	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jacob J. Walker	Motion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Fowler		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Murdock Smith		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Doyle Radford		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Josie Washington		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total		4	0	0	3

VIII. ITEMS TO BE ADDED FOR NEXT MEETING

No discussion occurred for items to be added to the next board meeting

IX. ADJOURNMENT

The meeting adjourned at 7:05 pm.