

Highlands Community Charter and Technical Schools

Revised Board Meeting Minutes

1333 Grand Ave. , Sacramento, CA 95838

September 1, 2016

Board Policy Regarding Board Minutes:

The minutes of open session meetings of the Board record all motions, show the names of Board members making and seconding motions and state the vote upon the motion. The open session minutes also record all resolutions, the recommendations of the administration and the substance of the Board's discussion or the substance of statements pertinent to Board's business made by members of the staff or public. The minutes follow a generally accepted pattern in form.


The original copy of the open session minutes are signed by the Secretary of the Board and approved by the Board. Original minutes are bound in chronological order, volumed by fiscal year and pagged consecutively. The following documents are bound with the official minutes and referred to in the text of the minutes to which they apply:

- Original copies of all resolutions unless required by other agencies, in which case photocopies of the originals may be substituted
- Original copy of all budget transfers
- Copies of any document determined by the Board of Trustees to be attached to the official minutes
- Other documents which, in the opinion of the Secretary, are necessary to fully substantiate or record Board of Trustee action.

In addition to the official minutes, an additional copy of all minutes and attached documents are maintained in the office of the Secretary of the Board. This set of minutes is bound, indexed by those categories detailed above and by subject. The bound minutes and accompanying documents are open to public scrutiny within the boundaries of the law.

Pledge of Accuracy

As the Secretary of Highlands Community Charter School, the following minutes are to the best of my knowledge accurate and sufficiently complete to represent what occurred at the board meeting.



Signature



Date



HIGHLANDS

COMMUNITY CHARTER SCHOOL

Board of Directors

Sharon Rocco, Matt Powers, Doyle Radford, Ricky Jones, Sonja Cameron

Corporate Staff/Legal Counsel

Ward Allen, Murdock Smith, Tom Cregger

Revised Minutes

DATE & TIME: Thursday, September 1, 2016 @ 3:00 p.m.
LOCATION: 1333 Grant Ave, Sacramento, CA 95673, Board Room A-3
916-844-2283

I. Call to Order & Roll Call: Chairperson Rocco called the meeting to order at 3:07 p.m.

Trustees Present : Sharon Rocco, Matt Powers, Ricky Jones, Sonja Cameron

Trustees Absent: Doyle Radford

A. Adoption of Agenda: Approved as Presented

B. Hearing of Parties Desiring to Address the Board and/or Present Petition

Anyone may address the board regarding any item that is within the board's subject matter jurisdiction. At this point on the agenda, an opportunity is provided for any individual or representative of a group to make statements to the board regarding any items not listed on the agenda. The board, by law, may not take action on an item introduced during this portion of the agenda. These presentations are limited to 2 minutes, and total time allotted to non-agenda items will not exceed (20) twenty minutes.

II. Closed Session at 3:09 P.M.

A. Pending Litigation Govt. Code § 54956.9(a) – Ongoing FPPC investigation.

B. Personnel Matter Govt. Code § 54957(b)(1) - Executive Director Contract

III. Open Session

A. Call to order of Open Session at 4:07 p.m.

B. Flag Salute

C. Reporting of Action(s) Taken in Closed Session

Chairperson Rocco

Report on closed session items

1. Direction was given by the attorney to be discussed in open session.

IV. Consent Agenda

Adoption of Minutes

Sharon Rocco

1. June 02, 2016
2. June 30, 2016
3. July 07, 2016
4. July 30, 2016
5. August 04, 2016

Approved as Presented

Motion: Sonja Cameron

Vote: unanimous

Second: Rick Jones

V. ITEMS SCHEDULED FOR INFORMATION & DISCUSSION:

- A. Status report on Independent Study School Murdock Smith
Update: *The Board appoints Murdock Smith, Jacob Walker and Mari Lowes to continue to move forward.*
- B. Elective Credit Waiver for Former Foster Youth and Homeless Students Jacob Walker
Approved as Presented:
Motion: Matt Powers Vote: Unanimous
Second: Sonja Cameron
- C. Resolution to Allow Serving a Limited Number of Students who have a High School diploma Jacob Walker

This item has been tabled
- D. Early College High School Program Jacob Walker
Jacob provided information on this program
- E. Time Line Changes for Teacher Credentialing. Mari Lowes
Approved as Presented:
Motion: Sonja Cameron Vote: Unanimous
Second: Matt Powers
- F. General Report by Executive Director Executive Director
Discussion of activity since the last Board Meeting.
- G. Mural update

Update: pending Dr. McGuire's approval

- H. New Agenda Format Connie Swink
 A new agenda format was presented and discussed.
- I. Public Comment Chairperson

VI. Business/Action Items:

- J. Review and approve services contract for strategic planning facilitation. Matt Powers
Approved as Presented: with the understanding to stay under \$12,000 and it needs to tie into the LCAP.
 Motion: Sonja Cameron Vote: Unanimous
 Second: Matt Powers
- K. Community Classroom Joint Venture Training Agreement - Jacob Walker
 Motion: Sonja Cameron Vote: Unanimous
 Second: Matt Powers
- L. General Work Experience Education (WEE) Jacob Walker
 "Approval and adoption of the General Work Experience Education (WEE) Secondary District Plan."
Approved as Presented:
 Motion: Sonja Cameron Vote: Unanimous
 Second: Matt Powers
- M. Change in School Calendar Jacob Walker
Approved as Presented:
 Motion: Sonja Cameron Vote: unanimous
 Second: Rick Jones
- Note to Minutes:** Sonja Cameron left the meeting at 5:15 p.m.
- N. Minimum School Days for ELD Classes Jacob Walker
 Walker
Approved as Presented
 Motion: Matt Power Vote: Unanimous
 Section: Sonja Cameron
- O. Allowing Former Foster Youth to have Credit Requirement waived After a year Jacob Walker

This is a duplicate entry with item B

- P. Time Line Changes for Teacher Credentialing Mari Lowes
Duplicate item with item E
- Q. Authorize Executive Director and Legal Counsel to develop and execute the English Language Development and related MOU at Robla School District. Matt Powers
Approved as Presented
Motion: Matt Powers Vote: Unanimous
Second: Rick Jones
- R. Authorize an Executive Staff agreement for Murdock Smith. Sharon Rocco
Approved with the addition of a comparable Study to be conducted by Matt Powers and Sonja Cameron
Motion: Matt Powers Vote: Unanimous
Second: Rick Jones
- S. Discuss and authorize changing from Mechanics Bank to Umpqua Bank Murdock Smith
Approved as Presented
Motion: Matt Powers Vote: Unanimous
Second: Rick Jones

11. Next Meeting: Regular Board Meeting: October 6, 2016

12. Adjournment: The meeting was adjourned at 5:49 p.m.