



Board Members

Ernie Daniels, Corporate President, Doyle Radford, Vice-President,
Matt Powers, Corporate Secretary, Sharon Rocco, Ricky Jones, Sonja Cameron,
Kevin Ferreira, Sondra Betancourt, LEA
Executive Director/Legal Counsel
Murdock Smith, Tom Cregger

BOARD MEETING AGENDA

DATE & TIME: **Thursday, February 7, 2019 @ 3:00 PM**
LOCATION: 1333 Grand Ave., Sacramento, CA 95838, Building A2
916-844-2283

A. Call to Order & Roll Call

B. Adoption of Agenda

This is an opportunity for the Board to adjust the order of, or remove agenda items.

C. Flag Salute

D. Reports

1. Executive Director

E. Hearing of Parties Desiring to Address the Board and/or Present Petition

Anyone may address the board regarding any item that is within the board's subject matter jurisdiction. At this point on the agenda, an opportunity is provided for any individual or representative of a group to make statements to the board regarding any item not listed on the agenda. Interested persons must submit a request, which is available in card form. These presentations are limited to 2 minutes, and total time allotted will not exceed (20) twenty minutes.

F. Action Items

Anyone may address the board regarding any item that is on the agenda at the time the item is discussed. Interested persons must submit a request, which is available in card form prior to commencement of the Board Meeting. These presentations are limited to 2 minutes

1. **Nomination of and Election of Board Directors**

Article VII, section 3 of the Bylaws requires that the Board have an odd number of directors. Currently, there are 8. At least one new director should be elected to comply with the Bylaws requirements. **Contact person: Murdock Smith, telephone number (916) 844-2283. Attachment.**

Nominees:

- A. Mellonie Yang

2. Annual Organizational Meeting

Request the Board to set a date for an Annual Organizational Meeting to vote in Board Officers and Corporate Officers.
Contact person: Murdock Smith, telephone number (916) 844-2283.

- A. President and/or Chairperson of the Board
- B. Vice-President and/or Vice-Chairman of the Board
- C. Treasurer
- D. Secretary

G. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or to be removed from the agenda, there will be no discussion of these items prior to the Board voting on them. The Executive Director recommends approval of all consent agenda items.

Adoption of Job Descriptions

The Executive Director recommends approval of job descriptions. **Contact person: Veronica King, telephone number (916) 844-2283. Attachment.**

1. Chief Operations Officer
2. Inventory Control Specialist
3. Test Proctor Supervisor

Adoption of Course Descriptions

The Executive Director recommends approval of course descriptions. **Contact person: Niccole Scrogins, telephone number (916) 844-2283. Attachment.**

1. Digital Literacy
2. Reading Skills
3. Study Skills

H. Information for Discussion

1. Board Meeting Calendar SY 2019-20

Proposed Board Meeting Calendar for the 2019-20 school year. **Contact person: Natasha Lutsik, telephone number (916) 844-2283. Attachment.**

2. Brown Act Training

The Board is to attend an Annual Brown Act Training. **Contact person: Murdock Smith, telephone number (916) 844-2283. Attachment.**

3. Board Reimbursement Policy

Board reimbursement policy is to be reviewed in January of each year commencing in January 2017. **Contact person: Natasha Lutsik, telephone number (916) 844-2283. Attachment.**

4. Charter Re-Authorization

Public hearing of Highlands Community Charter School before the TRUSD Board will take place on February 12, 2019. The vote will be taken on March 5, 2019. **Contact person: Murdock Smith, telephone number (916) 844-2283.**

5. 2019 Highlands Winter Graduation

2019 Highlands Winter Graduation will be held on February 26, 2019 at 6:00 pm at 2300 Sierra Blvd, Sacramento. **Contact person: Murdock Smith, telephone number (916) 844-2283. Attachment.**

I. Board Comments

J. Announcement of Closed Session Items

1. Actual or Potential Litigation Govt. Code § 54956.9 (a), (d)(1)-(4)
 - a. Filed Litigation. Claimant: Jennifer McSpadden. Employment Related. Govt. Code § 54956.9(d)(1).
 - b. Filed Litigation. Claimant: FPPC. Govt. Code § 54956.9(d)(1)(h).
2. Public Employee Discipline/Dismissal/Release Govt. Code § 54957(b)(1)

K. Opportunity for Public to Address Board on Closed Session Items

Prior to the Closed Session, anyone may address the board regarding any item that is on the agenda for the Closed Session. Interested persons must submit a request, which are available in a card form, prior to commencement of the Board Meeting. These presentations are limited to 2 minutes.

L. Closed Session

M. Reconvene in Public Session

N. Announcement of Action(s) Taken During Closed Session

O. Next Meeting: March 7, 2019 at 3:00 pm

P. Adjournment

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Executive Director, at least 24 hours before the scheduled board meeting, [Govt. Code §54954.2] [Americans with Disabilities Act of 1990, §202.] The Executive Director can be reached at (916) 844-2283.

The agenda is posted and attachments are made available for public review at the main campus located at 1333 Grand Ave., Sacramento, CA. If you need a copy of the agenda or any attachments please contact Natasha Lutsik at (916) 844-2283.