



Board Members

Ernie Daniels, Corporate President, Doyle Radford, Vice-President,
Matt Powers, Corporate Secretary, Sharon Rocco, Ricky Jones, Sonja Cameron,
Kevin Ferreira, Mellonie Yang, Sondra Betancourt, LEA
Executive Director/Legal Counsel
Murdock Smith, Tom Cregger

BOARD MEETING AGENDA

DATE & TIME: **Thursday, June 6, 2019 @ 3:00 PM**
LOCATION: 1333 Grand Ave., Sacramento, CA 95838, Building A2
916-844-2283

A. Call to Order & Roll Call

B. Adoption of Agenda

This is an opportunity for the Board to adjust the order of, or remove agenda items.

C. Flag Salute

D. Reports

1. Executive Report by the Director of Curriculum and Instruction

E. PRESENT/DISCUSS/ACTION - SCHOOL/STAFF

E.1 Present the Student of the Month

The student of the month is nominated by Highlands teachers, counselors, and staff. A student is selected based upon academic and personal growth. Teachers and staff are also encouraged to nominate students that demonstrate a passion for learning, exude positivity and demonstrate leadership. **Contact person: Lindsay Curtis, telephone number (916) 844-2283.**

E.2 Present the Employee of the Month

The employee of the month is nominated by Highlands administrators and supervisors. A classified employee is selected based on their exemplary customer service, leadership within their position, innovation, and positive contribution to the working environment. A certificated employee is selected based on student learning support, student engagement and student success, mindfulness of Student Learner Outcomes, and assistance to other teachers. **Contact person: Karen Hall, telephone number (916) 844-2283.**

F. Hearing of Parties Desiring to Address the Board and/or Present Petition

Anyone may address the board regarding any item that is within the board's subject matter jurisdiction. At this point on the agenda, an opportunity is provided for any individual or representative of a group to make statements to the board regarding any item not listed on the agenda. Interested persons must submit a request, which is available in card form. These presentations are limited to 2 minutes, and total time allotted will not exceed (20) twenty minutes.

G. Action Items

Anyone may address the board regarding any item that is on the agenda at the time the item is discussed. Interested persons must submit a request, which is available in card form prior to commencement of the Board Meeting. These presentations are limited to 2 minutes.

1. Revised Organizational Chart

Approve the Revised Organizational Chart. **Contact person: Mike Reid, telephone number (916) 844-2283. Attachment.**

2. 2019-20 Salary Schedules

Approve the 2019-20 Certificated and Classified Salary Schedules. **Contact person: Mike Reid, telephone number (916) 844-2283. Attachment.**

3. 5131.6 Alcohol and Other Drugs Board Policy

The first reading of the policy was provided to the Board on September 14, 2017. The policy has been revised and is presented for Board approval. **Contact person: Natasha Lutsik, telephone number (916) 844-2283. Attachment.**

4. Revised 5145.3 Harrasmant, Discrimination, Intimidation, and Bullying Prevention Policy

The policy has been revised and is presented for Board approval. **Contact person: Natasha Lutsik, telephone number (916) 844-2283. Attachment**

H. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or to be removed from the agenda, there will be no discussion of these items prior to the Board voting on them. The Executive Director recommends approval of all consent agenda items.

Adoption of Course Outlines

The Executive Director recommends approval of course outlines. **Contact person: Niccole Scrogins, telephone number (916) 844-2283. Attachment.**

1. Applied Workplace Skills
2. ELD Level 0: Non-Literacy
3. Fundamentals of Truck Driving-Permit
4. Pre-trip and Inspection
5. Road and Class A License
6. Skills Test
7. Teaching Assistant

Adoption of Job Descriptions

The Executive Director recommends approval of job descriptions. **Contact person: Mike Reid, telephone number (916) 844-2283. Attachment.**

8. Administrative Assistant III
9. Area Lead
10. Business Services Analyst
11. Chief Academic Officer
12. Compliance Officer
13. Curriculum and Program Specialist
14. Human Resources Analyst
15. Literacy Lead
16. Playcare Specialist
17. Professional Learning Specialist
18. Public Safety Monitor
19. Safety & Compliance Generalist
20. School Services Director
21. Sign Language Translator
22. Student Services Director
23. Supervisor, Custodial and Maintenance

I. Information for Discussion

1. **Public Hearing on Local Control Accountability Plan (LCAP)**
The LCAP is a three-year plan that describes the goals, actions, services, and expenditures to support positive student outcomes that address state and local priorities. The LCAP provides an opportunity for local educational agencies (LEAs) to share their stories of how, what, and why programs and services are selected to meet their local needs. **Contact person: Mike Reid, telephone number (916) 844-2283. Attachment.**
2. **Highlands Board Policies Update**
Araceli Perez was tasked with a project to find, organize, number and format all Highlands board policies. This is an update on the final result of the project. **Contact person: Araceli Perez, telephone number (916) 844-2283. Attachment.**

J. Board Comments

K. Next Meeting: June 13, 2019 at 3:00 pm

L. Adjournment

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Executive Director, at least 24 hours before the scheduled board meeting, [Govt. Code §54954.2] [Americans with Disabilities Act of 1990, §202.] The Executive Director can be reached at (916) 844-2283.

The agenda is posted and attachments are made available for public review at the main campus located at 1333 Grand Ave., Sacramento, CA. If you need a copy of the agenda or any attachments please contact Natasha Lutsik at (916) 844-2283.