



# HIGHLANDS

COMMUNITY CHARTER AND TECHNICAL SCHOOLS

## ***Board Members***

Ernie Daniels, Corporate President, Doyle Radford, Vice-President,  
Matt Powers, Corporate Secretary, Sharon Rocco, Ricky Jones, Sonja Cameron,  
Kevin Ferreira, Mellonie Yang, Sondra Betancourt, LEA

## ***Executive Director/Legal Counsel***

Murdock Smith, Tom Cregger

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## **BOARD MEETING AGENDA**

**DATE & TIME:** **Thursday, July 11, 2019 @ 3:00 PM**  
**LOCATION:** 3144 Palm Street, Building 826, McClellan Park, Sacramento, CA 95652  
916-844-2283

### **A. Call to Order & Roll Call**

### **B. Adoption of Agenda**

This is an opportunity for the Board to adjust the order of, or remove agenda items.

### **C. Flag Salute**

### **D. Reports**

1. Executive Director

### **E. Hearing of Parties Desiring to Address the Board and/or Present Petition**

Anyone may address the board regarding any item that is within the board's subject matter jurisdiction. At this point on the agenda, an opportunity is provided for any individual or representative of a group to make statements to the board regarding any item not listed on the agenda. Interested persons must submit a request, which is available in card form. These presentations are limited to 2 minutes, and total time allotted will not exceed (20) twenty minutes.

### **F. Action Items**

Anyone may address the board regarding any item that is on the agenda at the time the item is discussed. Interested persons must submit a request, which is available in card form prior to commencement of the Board Meeting. These presentations are limited to 2 minutes.

1. Employee Handbook Addendum

Approve the addendum to the employee handbook regarding vacation accrual. The Executive Director recommends approval.  
**Contact person: Murdock Smith, telephone number (916) 844-2283.**

## G. Consent Agenda Items

All matters listed under the consent agenda are considered by the Board to be routine and will be approved/enacted by the Board in one motion in the form listed below. Unless specifically requested by a Board member for further discussion or to be removed from the agenda, there will be no discussion of these items prior to the Board voting on them. The Executive Director recommends approval of all consent agenda items.

### Adoption of Minutes

Copies of the minutes of each regular or special meeting of the Board of Directors shall be distributed to Board members with the agenda for the next regular meeting, or as soon as reasonably possible. **Contact person: Natasha Lutsik, telephone number (916) 844-2283. Attachment.**

1. Regular Board Meeting May 2, 2019
2. Regular Board Meeting June 6, 2019
3. Regular Board Meeting June 13, 2019
4. Special Board Meeting June 27, 2019

### Adoption of Course Outlines

The Executive Director recommends approval of course outlines. **Contact person: Niccole Scrogins, telephone number (916) 844-2283. Attachment.**

5. Health

### Adoption of Job Descriptions

The Executive Director recommends approval of job descriptions. **Contact person: Mike Reid, telephone number (916) 844-2283. Attachment.**

6. Independent Study Teacher

## H. Board Comments

**I. Next Meeting:** August 1, 2019 at 3:00 pm

## J. Adjournment

Note: If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the Executive Director, at least 24 hours before the scheduled board meeting, [Govt. Code §54954.2] [Americans with Disabilities Act of 1990, §202.] The Executive Director can be reached at (916) 844-2283.

The agenda is posted and attachments are made available for public review at the main campus located at 1333 Grand Ave., Sacramento, CA. If you need a copy of the agenda or any attachments please contact Natasha Lutsik at (916) 844-2283.